



CONTRACT MONITORING DIVISION OFFICE OF THE CITY ADMINISTRATOR



Local Business Enterprise Advisory Committee (LBEAC) February 2, 2023 Meeting Minutes

1. Call to Order/Introduction

Chair Galarza called the meeting to order at 10:10 a.m.

Committee Members Present: Severino Caranto, Juliana Choy-Sommer, Darolyn Davis, Elahe Enssani, Miguel Galarza, Bruce Giron, Dwayne Jones, Sailaja Kurella, Kent Lim, Queena Lu, Greg Lyman, Todd Senigar, Tiffany Tatum.

Committee Members Absent: Matthew Ajiake, Wayne Perry.

CMD Staff Present: Seth Benkle, Ivan Oldenkamp, Sheila Tagle, Stephanie Tang.

Other City Personnel: Carmen Chu, City Administrator; Rachel Cukierman, City Administrator's Office; Anh Ton, City Administrator's Office.

Members of the Public Present: Que Alicea, Q & A Consulting LLC; Mia Brown, Swinerton; Nicole Burgess, Harris Hoisting; Donnell Byrd, Brikcolli Design; Ramon Cabral, DR Traffic Control LLC; Brian K. Collins, Brikcolli Design; Triston Dion, Streamline Drywall Inc.; Derek Doan, DR Traffic Control LLC; Tricia Gregory, HVYW8 Trucking; Lamar Heystek, Asian Inc.; Lamonte Johnson, TAZ Auto Detailing; Joshua Kitching, Bay Area Pipe & Equipment Inc.; Mara Kitching, Bay Area Pipe & Equipment Inc.; James Mabrey, YADEJS Inc.; LaSonia Mansfield, Mansfield & Mansfield; Mick Penn, Swinerton; Barry Pierce, Transamerican Engineers; Alphonso Rhodes, AJS Painting; Jae Shin, Ground Control Inc./AACA; Orondé Sterling, Sterling Framers LLC; Lina Tan, Pilot Construction/AACA; Daniel Wanner, Hoseley Corporation; Dennis Williams Jr., D.C. Williams Development.

2. Welcome from City Administrator's Office and Introduction to Director Stephanie Tang

- a. Carmen Chu, City Administrator, introduced Director Stephanie Tang to the committee.
 - i. The City Administrator stressed the importance of economic recovery and investing in our local businesses.
 - ii. The new CMD Director will translate policy to operations with clear outcomes and accountability.
 - iii. Departments across the entire City are dealing with job vacancies, but they are working on staffing up.
- b. Stephanie Tang, Director of the Contract Monitoring Division, spoke about her experiences with LBE engagement both at CMD and SF Port, and her commitment to economic justice.
 - i. She also highlighted the need to focus on the mission and value of the LBE program, the LBEAC as a cross-functional avenue for learning, and the importance of leading CMD with honesty and integrity.
 - ii. CMD has a job vacancy rate which is even higher than the City average, but job offers have already been extended to new candidates.
- c. Comments from the Committee and the Public:

- i. The committee asked for better communication from CMD and a renewed focus on Micro sized LBEs.
 - ii. Members of the public discussed the sudden loss of small businesses in the Bayview neighborhood, the need for smaller, more manageable contracts for Micro-LBEs, and the difficulty of passing the City's pre-qualifications for contracting.
3. Policy Updates from City Administrator – File 221209 – Resolution on Disparity Study
 - a. Anh Ton, Project Manager at the City Administrator's Office, presented the following about a Racial Disparity Study:
 - i. A resolution was adopted urging the City Administrator's Office to conduct an LBE study to analyze disparities in the City's contracting to women-owned, minority-owned, and disabled Veteran-owned businesses.
 - ii. Disparity studies typically take 1 to 3 years to complete.
 - iii. The results of the study may help get more resources towards fixing disparity.
 - b. Comments from the Committee and the Public:
 - i. Affected LBEs need to provide testimony to make the study accurate.
 - ii. The need for urgency was raised.
 - iii. A member of the public commented that more procurement opportunities could lead to lower crime statistics.
4. Chapter 14B Implementation Updates – Pilot Program Implementation
 - a. Director Stephanie Tang gave the following updates:
 - i. A spreadsheet of current and upcoming projects with pilot program requirements including neighborhood preference, multiple LBE goals, and micro-LBE trucking was distributed.
 - ii. A future presentation on enforcement mechanisms is being planned.
 - iii. A demonstration on accessing the new LBEAC webpage was given.
 - b. Comments from the Committee and the Public:
 - i. The committee requested that the link to the LBEAC webpage be featured more prominently on CMD's webpage.
 - ii. An LBE owner raised concerns about submitting bids quotes to primes and not hearing back about whether the bid was won.
5. Review and Approval of the December 8, 2022 LBEAC Meeting Minutes
 - a. Dwayne Jones, seconded by Greg Lyman, moved to approve the December 8, 2022 LBEAC Meeting Minutes.
 - i. Ayes: Caranto, Choy-Sommer, Davis, Enssani, Galarza, Giron, Jones, Kurella, Lim, Lu, Lyman.
 - ii. Abstain: Senigar, Tatum.
6. Public Comment
 - a. A suggestion was made to post the LBEAC Sign-in Sheet online so that LBEs can more easily connect with one another.
 - b. A member of the public commented on the scarcity of black real estate developers in San Francisco.
 - c. A member of the public commented that LBEAC leadership has not changed in the past three years due to the pandemic.

- i. Chair Galarza requested CMD staff to send a questionnaire to committee members about holding a vote for committee leadership at a future meeting.

7. Adjournment

- a. The meeting was adjourned at 12:08 pm.